

RUNNING ENGAGING & MEANINGFUL MEETINGS

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I LOVE MEETINGS



MEETINGS ARE MY FAVORITE!

CAN YOU RELATE?

I've survived another meeting
that should
have been an
email.



someecards
user card

CAN YOU RELATE?



CAN YOU RELATE?

**ME: THIS SHOW
IS BORING.**

**BOSS: AGAIN, THIS IS
A ZOOM MEETING.**

YOU TELL US:
WHAT MAKES A
MEETING
UNBEARABLE?

9 TIPS FOR MAKING A MEETING MORE ENGAGING



<https://savvyca.com/articles/how-to-make-staff-meetings-more-engaging/>

1. BE INTENTIONAL ABOUT YOUR MEETINGS
2. SHARE THE AGENDA AHEAD OF TIME
3. FIND A TIME THAT WORKS



4. GIVE TEAM MEMBER ROLES
5. START WITH AN ICE BREAKER
6. HAVE SPEAKERS IDENTIFY THEMSELVES BEFORE TALKING



7. FIND SOMETHING TO
CELEBRATE

8. MAKE THE MEETING
INTERACTIVE

9. ALLOW FOR QUESTIONS



A meme featuring Gene Wilder as Gene Wilder from the movie "The Sandlot". He is wearing a purple suit jacket, a white shirt, and a tan bow tie. He has a playful, slightly smug expression, resting his head on his right hand. The background is a blurred indoor setting.

**YOU JUST HAD AN
EFFECTIVE MEETING?**

TELL ME MORE...

Memos Happen

YOU TELL US:
WHAT GETS YOU TO
A MEETING?

BEST PRACTICES FOR ALD MEETINGS

Incorporate a speaker

Include a service project

Get member feedback

Recognize members

Offer Incentives



Be Interactive—it's not another lecture

NOT-SO-COMMON SENSE MEETING TIPS

Tell people what the meeting is about

Meetings don't have to go the full time

Prepare for the meeting in advance

If you ask for feedback, be open to it

Take notes for those who can't attend

Create a safe space